



Educational Programs Instructor- Dane County

The Bike Fed is seeking a part-time Education Programs Instructor to work in the Madison area. The Program Assistant reports to the Programs Manager. Ideal candidates exercise sound judgment and thrive in diverse work environments. They are also highly organized, outgoing, and comfortable working in a fast-paced environment. The Bike Fed is one of the largest statewide bicycle advocacy organizations in the country.

Rate: Starts at \$17/hour based on experience and skills. Most work is scheduled seasonally April through October. Opportunity for up to 35 hours during summer. This program is currently funded through June 2023.

Responsibilities:

- Teach curriculum-based education classes in safe biking and walking practices.
- Lead groups of youth and families on neighborhood rides and walks
- Assist Programs Manager at events and trainings
- Coordinate with volunteers and other community partners
- Assist with basic bike repair, training available.

Qualifications:

- Enjoy bicycling and be willing to bike to/for work and between 10 and 20+ miles a day
- Excellent speaking and presentation skills
- Value working with diversity of people and team teaching methods
- Spanish speaking/writing beneficial, but not required
- Bicycle maintenance/mechanic skills beneficial, but not required
- Must have a valid driver's license. Do not need to own a vehicle.
- **MUST** pass background check

This position will begin as a work from home, and in the community, as The Bike Fed grows our Madison staff presence. In person training and events will be primarily outdoors and follow local and CDC guidelines for safety.

The Wisconsin Bike Fed is an Equal Opportunity Employer. It is our policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, mental disability, age, marital status, sexual orientation, citizenship status, national or ethnic origin and any other protected status.

Submit Cover Letter & Resume in PDF format by **March 17th at 9pm** to:

Jake.Newborn@WisconsinBikeFed.org 414-253-3331